

MINUTES  
VAN ALSTYNE ECONOMIC DEVELOPMENT CORPORATION  
SPECIAL CALLED MEETING  
Thursday, November 8, 2018, 6:00 PM  
VAN ALSTYNE CITY HALL  
152 N Main Drive  
Van Alstyne, Texas

Members: Ryan Neal, Marla Butler, Steve Riley and Robert Jaska.

1. Call to Order. *Ryan Neal called the meeting to order at 6:00pm.*
2. Consider and take any action necessary regarding approval of minutes from the October 15, 2018 meeting. *Robert Jaska made a motion to approve minutes from the October 15, 2018 meeting as presented. Marla Butler seconded the motion and the motion passed unanimously.*
3. Consider and take any action necessary regarding removal of the City Manager as a signatory on the Economic Development Corporation bank account and **replace with Marla Butler.** *Robert Jaska made a motion to remove the City Manager as a signatory on the EDC bank accounts and replace with Marla Butler. Steve Riley seconded the motion and the motion passed with Robert Jaska, Steve Riley and Ryan Neal in favor and Marla Butler abstaining.*
4. Consider and take any action necessary regarding a **request of City Council to change the Economic Development Corporation Directors reporting relationship from the City Manager to the Economic Development Corporation Board of Directors.** *Ryan Neal clarified the action taken by City Council was to have the Executive Director report to the City Manager until a new board was appointed therefore no action is necessary. No action taken.*
5. Consider and take any action necessary regarding approval of migrating Economic Development Corporation managed QuickBooks financial accounting to the City Asyst system. *City Manager Lane Jones suggested a migration to the City's Asyst system once a Controller is hired to insure oversight. Robert Jaska made a motion to approve migrating the EDC QuickBooks financial accounting to the City Asyst system. Marla Butler seconded the motion and the motion passed unanimously.*
6. Executive Session:  

Pursuant to the following designated sections of Texas Government Code, Annotated, Subchapter 551, the Council will enter into executive session to discuss the following items:

  - a) Section 551.071 [Consultation with Attorney] on contemplated or threatened litigation or on a matter in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding any and all items listed on the agenda for open session.
  - b) Section 551.074 [Personnel Matters] to deliberate employment, evaluation, reassignment, duties, discipline, compensation, resignation or dismissal of the Executive Director.

*Mr. Vanzant asked if the board or city were in receipt of written or verbal objection to the discussion on personnel matters to which Ryan Neal and Lane Jones answered no. No one in the audience spoke in*

*objection to the discussion. The Board entered into executive session at 6:06pm. The Board reconvened into open session at 6:28pm.*

7. Consider and take any action regarding the employment, evaluation, reassignment, duties, discipline, compensation, resignation or dismissal of the Executive Director. *Ryan Neal stated that an appropriate level of service to the City of Van Alstyne was not provided and made a motion to terminate the employment of Jodi Carr Executive Director of the EDC effective immediately. Marla Butler seconded the motion and the motion passed unanimously.*
  8. Consider and take any action as a result of each item listed for Executive Session. *No action taken.*
  9. Adjournment. *Ryan Neal adjourned the meeting at 6:30pm.*
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